

# Quick-Start Guide for OLDCC Grantees New to EADS II

## Hello! Welcome to EADS II

Economic Adjustment Data System II (EADS II) provides seamless interface between OLDCC and the grantee community. We are excited to have you aboard and look forward to working together through our new system.

**1 CONTACT**

If you need to contact OLDCC, use one of these two options on the website.

Click the **Our Programs** drop-down menu, then click **Program Overview**. Select the desired program type and use the contact information at the bottom.

Or simply click **Contact Us**.

**2 EVALUATION**

Once you have submitted your inquiry it will be evaluated by OLDCC staff. If the program director can justify moving forward with your proposal, you will be contacted by an OLDCC Project Manager. If declined, you will be provided a response by the Program Director.

**3 INVITATION**

If it is determined that OLDCC is authorized to provide federal financial assistance for your proposal, your assigned project manager will send you login credentials. You will be sent an email from the system and a link to the OLDCC Grants portal.

**4 ACCESS**

The OLDCC Grants Portal is configured to work across all browsers (to include Safari), however a browser may not recognize the credentials of the OLDCC Grants Portal. This is because the website's certificates are issued by DoD and not by a civilian organization. In this case you will have to add the "[https://grants.oldcc.gov/s\\_Login.jsp](https://grants.oldcc.gov/s_Login.jsp)" as a trusted site to your internet browser. The specific steps may vary from browser to browser, but the concept is the same. Below are the steps for Mozilla Firefox™.

**USING MOZILLA FIREFOX™**

**STEP 1:** Click **Advanced**

**STEP 2:** Click **Add Exception**

**STEP 3:** Click **Confirm**

**STEP 4:** Enter Password

